



FEDERAL UNIVERSITY OF SÃO CARLOS

POSTGRADUATE PROGRAM IN PHYSICAL THERAPY - PPGFt/CCBS/R

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ADMINISTRATIVE ACT PPGFT Nº 10/2024

This document defines the Supplementary Regulations for Direct Transfer from the Academic Master's Program to the Doctoral Program (Level Change Without Thesis Defense) of the Postgraduate Program in Physical Therapy at UFSCar

The **Postgraduate Committee of the Postgraduate Program in Physical Therapy (CPG-PPGFT)**, affiliated with the Biological and Health Sciences Center (CCBS) at the Federal University of São Carlos (UFSCar), meeting on 12/13/2024 for its 289th Ordinary Meeting, in the exercise of the legal and statutory powers granted by the UFSCar Statute and General Regulations,

CONSIDERING:

- General Regulations of the Postgraduate Programs at UFSCar, dated April 1, 2021.
- Current Internal Regulations of the Postgraduate Program in Physical Therapy at UFSCar.

RESOLVES:

CHAPTER I

LEVEL CHANGE WITHOUT DEFENSE (DIRECT DOCTORATE)

Art. 1 The Postgraduate Program Committee (CPG) of the Postgraduate Program in Physical Therapy (PPGFT) must deliberate on the request for direct transfer from the Academic Master's Program to the Doctoral Program (level change without thesis defense).

Art. 2 The request must be submitted by the faculty advisor, with the student's knowledge and agreement, through the Electronic Information System (SEI), within 18 (eighteen) months of enrollment in the Master's Program.

Art. 3 The faculty advisor must open an SEI process of the type "Internal Request: UFSCar Units" and include the Direct Doctorate application form in PDF format, which is available on the Program's website (<https://www.ppgft.ufscar.br/en/students/forms-and-documents>).

§ 1 For the purpose of calculating the maximum duration (60 months) for completing the Direct Doctorate, the student's initial enrollment date in the Master's Program will be considered.

§ 2 Once the level change without defense is approved, the student will be subject to the deadlines and regulations of the regular Doctoral Program of the PPGFT.

§ 3 Credits earned as a regular student in the Master's Program will be fully recognized for the Direct Doctorate.

§ 4 The level change without defense (transfer from Master's to Doctorate) must be recommended by the Examination Committee of the Qualification Exam.

Art. 4 The Postgraduate Program Committee (CPG) of the PPGFT will deliberate on the transfer from the Master's to the Doctoral Program (level change without thesis defense), considering the student's academic profile based on the following criteria:

I – Having completed Scientific Initiation (undergraduate project) with a scholarship or officially recognized by the institution (e.g., Scientific Initiation without a scholarship registered with the Research Pro-Rectorate – PUIC/ProPq).

II – Having published article(s) in journals indexed by the Journal Citation Reports (JCR).

III – Presenting a Research Project appropriate to the Doctoral level.

IV – Demonstrating the feasibility of the proposed timeline for the Doctoral Program, including information on partnerships for international internships.

Art. 5 All students who request transfer from the Master's to the Doctorate will be added to the doctoral scholarship list at a single point in time—at the end of the maximum period allowed for the Master's Qualification Exam—following the original Master's admission ranking. In case of an extension of the qualification deadline, students will be added to the end of the doctoral scholarship list, following the order of the level change requests and the Master's admission ranking.

Art. 6 In cases where a student who has transferred to the Direct Doctorate requests a change of advisor, or if the advisor requests to be replaced and a new research project is required, the student must submit the new project for evaluation within 45 (forty-five) days to a Review Committee appointed by the CPG of the PPGFT. The CPG will analyze the justification and feasibility of the request.

CHAPTER II GENERAL AND TRANSITIONAL PROVISIONS

Art. 7 This Administrative Act may be revised in accordance with future guidelines issued by funding agencies and the Federal University of São Carlos (UFSCar).

Art. 8 Any omissions or unaddressed cases will be evaluated by the CPG of the PPGFT.

Art. 9 This Administrative Act enters into force on the date of its publication in the SEI-UFSCar Electronic Service Bulletin, with all provisions to the contrary hereby revoked.

São Carlos, 20 December, 2024.

Tatiana de Oliveira Sato

Coordinator of the PPGFT and President of the CPG-PPGFT



This document was electronically signed by Tatiana de Oliveira Sato, President of the Council, on 12/20/2024, at 09:23, according to the official Brasília time, based on Article 6, § 1, of Decree No. 8,539, dated October 8, 2015.



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